CLAVERDON PRIMARY SCHOOL
Responsible
Claverdon Primary School
Ibtihaj Muhammad
Hatem Aly
WOMEN IN SCIENCE
50 FEARLESS PIONEERS WHO CHANGED THE WORLD
RACHEL IGNOTOFSKY
This is to certify that
Claverdon Primary School
is the SCHOOLS WINNER of the
Write till your ink be dry
SHAKESPEARE WEEK COMPETITION
JOURNEY
Yousafzai
Wisp
A HISTORY OF THE WORLD IN 25 CITIES
Dear Earth
Respect
Claverdon News:
September 2025

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Head Teacher's Message

Dear Parents and Carers,

A very warm welcome back to the start of the new school year. I hope you all enjoyed a restful summer and had the chance to spend time together with family and friends. It has been wonderful to see the children return with such enthusiasm and to feel the school buzzing with energy once again. A special welcome goes to our new Reception children who have begun their learning journey with us, as well as to those who have joined us in other year groups. We are so pleased you are now part of our school community.

We are also delighted to welcome new staff members to our team. Each one brings fresh skills, ideas and experience that will enrich the life of the school. I would like to take this opportunity to thank the whole staff team who have worked hard to create a supportive and welcoming start to the year for the children.

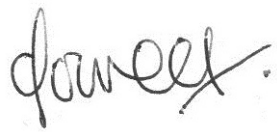
As a Gold Rights Respecting School, we value the rights of every child and are committed to championing a positive culture where children feel safe, respected and able to thrive. Our school values, mission, vision and purpose play a vital role in shaping this culture, which is why one of our key priorities this year is to revisit and strengthen these foundations. At the start of term our staff joined together for an exciting INSET day to reflect on our purpose, mission, vision and values and we have already shared these conversations with the children, listening carefully to their ideas and feedback. We want our whole community to feel a sense of belonging and ownership, so in the weeks ahead we will be inviting a small working group of parents to share their thoughts too. Our governors are also closely involved and are supporting us in what we are calling our 'Journey to Excellence', a programme of priorities designed to guide the school forward.

This newsletter also contains some key pieces of information that I encourage you to take time to familiarise yourselves with. These include updates on attendance, reminders about parking and home learning, details about class information and some general notices such as snacks and labelling clothes. These practical reminders help ensure the school runs smoothly and that we can focus on providing the very best learning opportunities for the children.

To make communication with parents simpler and more effective, we now use **MyChildAtSchool (MCAS)** for all messages and notifications. This means we no longer use other apps such as Greenhouse or School Gateway. By using just one system, we hope it will be easier for you to stay up to date with school news, attendance and important notices.

I am excited about the year ahead and all that we will achieve together. Our school is a place where children's rights, voices and wellbeing are at the heart of everything we do. Thank you for your ongoing support and for the vital role you play in your child's learning and school experience. I look forward to working with you all as we continue our Journey to Excellence.

Warm regards



Mr. Dan Powell
Head Teacher

School Office Messages

Dear Parents and Carers,

At our school, we believe that strong communication between home and school is key to supporting every child's success.

We want to make it as easy as possible for you to get in touch with us whenever you need to.

We know how busy school life can be and we're always here to help!

If you have any questions, please contact us using via MyChildAtSchool (MCAS) using the messaging feature.

Telephone: 01926 842 403

Email: admin2017@welearn365.com

Please note: We now only use MyChildAtSchool (MCAS) *for all communication. Other apps such as Greenhouse and School Gateway are no longer in use.*

Improving school attendance

We aim to encourage 100% attendance in school and have a target of at least 95%.

Every day a student misses school, a total of five hours of learning time is lost and whilst we understand that illness cannot always be avoided, just a few days of absence can have a huge impact on a child's attendance record and more importantly their education as a whole.

Pupils with attendance at over 90% or higher, achieved on average 60% better than pupils nationally, whilst pupils with attendance below 90% did 50% worse than pupils nationally.

Attendance and impact on progress	
97-100%	No Risk
95-96.9%	Slight Risk
93-94.9%	Serious Risk
Below 90%	Severe Risk

For more information on this please see our **'Promoting Strong Attendance' (**page 9).

Absence & Notifications via MCAS

What do I do if my child is ill?

Please report your child's absence **before 8:45am on the day** they are unwell.

1. Go to **Attendance > Report an Absence**
2. Use the **Message** box, to explain your child's **symptoms** – we are required to record this information.
3. Press **Send** to submit.

What do I do if my child has an appointment? *(e.g. medical, music exam)*

Please let us know **in advance** using **MCAS**.

1. Go to **Attendance > Report an Absence**.
2. In the **Message** box, explain the reason for the appointment.
3. Add any appointment evidence using **Add Attachment**.
4. Press **Send** to submit.

What do I do if I want to request holiday or other leave from school?

Holidays and other absences during term time are **only authorised in exceptional circumstances**.

To make a request:

1. Complete the **Leave of Absence** form found in **Let us know**.
2. Go to **Attendance > Report an Absence**.
3. In the **Message** box, explain your exceptional reasons.
4. Upload your completed form using **Add Attachment**.
5. Press **Send** to submit.

What do I do if someone else is collecting my child(ren)?

If your child will be collected by another adult:

1. On the MCAS dashboard, click the **Message** icon (envelope).
2. In your message, include the **name** of the person collecting your child and the **date and time** they will be collecting.
3. Press Send.

Important: *If your child attends an after-school club (including Clover Club), you must also inform the* ***club directly*** *about collection arrangements. Please do not message the school office.*

Label everything!

We still find that many items of clothing do not have children's names in them. Please remember to **label everything** that comes into school. This will enable us to return them to you as quickly as possible. There is a lost property collection on site, please feel free to pop in and have a hunt through these items if you are missing something that is not named.

Morning routine

Before your child comes into school and to help with the smooth running of the school office in the morning, please run through the school day with your child to ensure they are prepared for the day ahead.

A simple checklist could include:

1) Have they got a full named water bottle?
2) Have they got a healthy snack?
3) Have they got their reading diary?
4) Do they know the school lunch options or have their packed lunch?
5) Are they wearing the appropriate uniform *e.g. PE kit on PE day*?
6) Do they know if they are going to an after-school club?
7) Do they know who is collecting them?

After School Clubs

Please click here for a full list of after school clubs for the Autumn Term.

External Clubs: Please contact providers directly if you are looking to book your child onto their club.

Please note: Spring term club arrangements will be shared via MCAS at the end of the Autumn term.

Music lessons

- **Keyboard and guitar lessons** are now available for all year groups. These are bookable directly with Warwickshire Music.

  For more information, please click here…

- **Drumming lessons** are available from Year 1 to Year 6. These are bookable directly with Top of the Rock.

  For more information, please click here…

My School Fund

Do you shop at Sainsburys or Argos? Do you want to earn 2% cashback on your shopping? Register with My School Fund, link to Claverdon Primary School and get earning!

School will also benefit with gift cards to the value of 1% cashback of your shopping.

As we are sure you are aware, budgets are tight with costs rising and every penny counts so please do sign up!

For more information, please click here…

Medication

If your child needs to take medication (prescribed by a GP or other), please contact the school office to arrange an appropriate time where you can attend school to administer their medication.

School staff are not required to administer medication. However, in certain circumstances trained first aiders may be willing to accept responsibility for administering medication.

Please contact the school office if you would like to discuss your child's medication.

For more information, please click here…

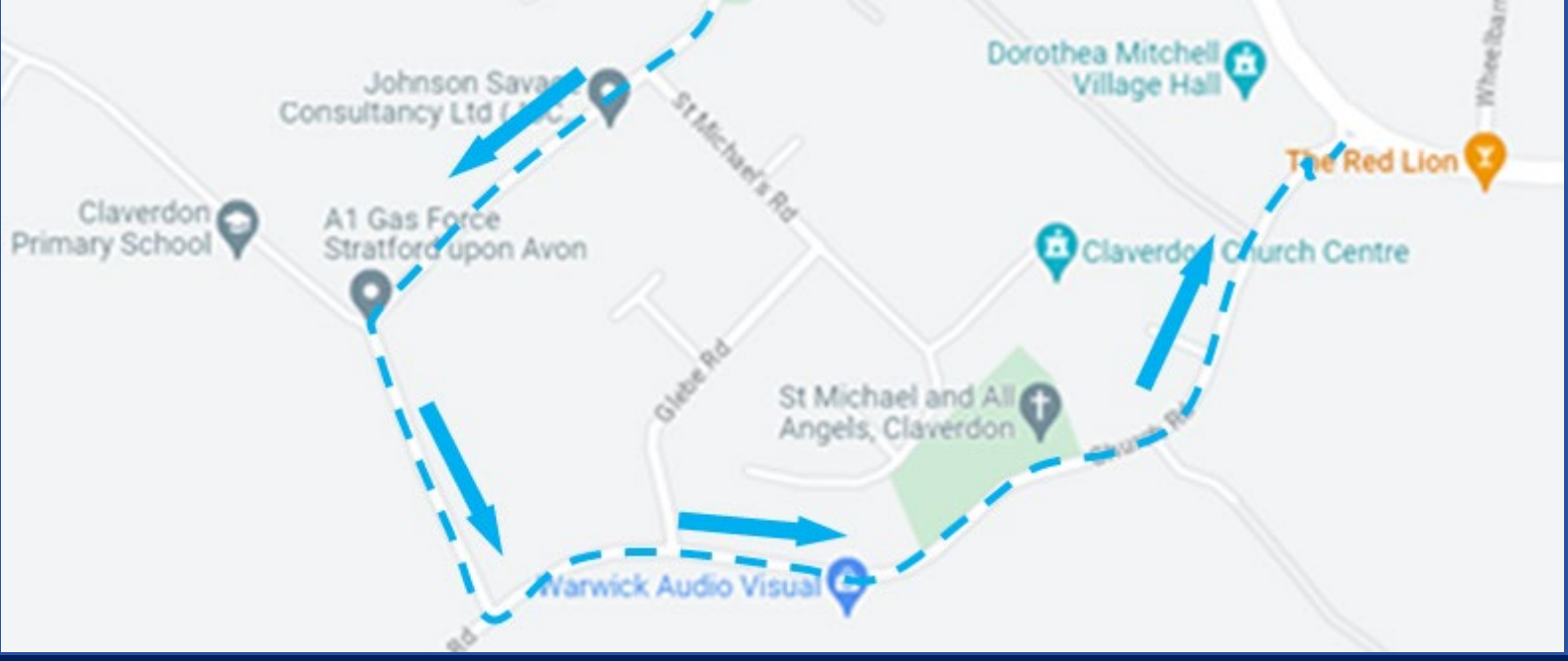
We hope that you find this information helpful and please remember, if you need information or help in anyway, please contact the school office.

Thanks, Mrs. Jo Sturgeon and Mrs. Cat Greenway!

Autumn Term Diary Dates:
Important dates for your diary

Date:	Event description
17/09/25	Pupil Individual Photographs – *please wear full school uniform and brush hair!*
17/09/25	Reception Curriculum Workshop (5.30 – 6.15pm) *All Reception parents and carers to attend*
24/09/25	Cauliflower Card (Christmas cards) order forms sent home – *one week to order!*
28/09/25	FOCPS Fun Run (Sunday)
06/10/25	Reception Harvest Service, St Michael and All Angel, 10.45 – 11.45am *All parents and carers welcome*
07/10/25	KS1/KS2 School Harvest Service, St Michael and All Angels, 9.30 – 10.30am *All parents & carers welcome*
01/10/25	Phonics & Early Reading Workshop (5.30 – 6.15pm) *All Reception, Y1 and Y2 parents and carers to attend*
10/10/25	World Mental Health Day - please wear yellow!
24/10/25	Open Morning (8.30 – 9.15am) *All parents & carers welcome into classrooms*
24/10/25	**Break up for half term!**
03/11/25 till 05/11/25	Book Fair, 3.30 – 4.00 (in school hall)
14/11/25	Children in Need (non-uniform)
30/11/25	Christingle Service, St Michael and All Angels (Sunday – 4.00pm)
01/12/25	Reception Advent Service, St Michael and All Angels, 10.45 – 11.45am *All parents & carers welcome*
03/12/25	Parents' Evening, 4.00 – 6.30pm (online)
04/12/25	Parents' Evening, 4.00 – 6.30pm (online)
10/12/25	Visit to watch a Pantomime (all year groups)
11/12/25	Parents' Evening (SEND pupils only), 4.00 – 6.30pm (face-to-face)
11/12/25	Christmas Jumper Day (Save the Children Charity) & Christmas Lunch
12/12/25	Reception Christmas Nativity, St Michael and All Angels, 1.15 – 2.15pm *All parents & carers welcome*
16/12/25	YR, Y1, Y2 Nativity Show 1, 2.00 pm
17/12/25	YR, Y1, Y2 Nativity Show 2, 2.00 pm
16/12/25	KS1/KS2 School Christmas Service, St Michael and All Angels, 9.30 – 10.30am *All parents & carers welcome*
19/12/25	Open Morning (8.30 – 9.15am) *All parents & carers welcome into classrooms*
19/12/25	**Break up for Christmas!**

Please note that class-based educational visits will be planned in throughout the term with all information being provided in advance.



School drop off, pick up and parking

Our school community operate an 'unofficial voluntary' one-way system during school drop off and collection to help make life a little easier for all!

Please enter Langley Road from the A4189 (Warwick - Henley Road) at the crossroads by the village green and follow Langley Road past the turn off for Breach Lane (school), turning left onto Church Road which will bring you back to the A4189 by the old blacksmith's forge.

You are able to park on Langley Road and walk with your child to/from school, unless your child is in Years 5 or 6 and you have given permission for them to walk home alone. If your child/ren are/have permission to walk home and you are meeting them in your car, please agree a collection point with them.

Please be responsible when parking and remember the following:

- Park on one side of the road only, emergency vehicles, school buses and lorries also use this road and need to be able to get through at all times.
- Please do not obstruct our neighbours' driveways, consider that an emergency vehicle may need to access these too so do please leave plenty of space.
- Please do not stop or park on the zig zags on Langley Road, these are there to keep your children safe.
- Please do not enter Breach Lane in a vehicle unless you have spoken to the office (e.g. Blue Badge Holder), whilst we appreciate there appears to be parking further down the lane we ask, respectfully, that you do not use this space to park to drop off/collect your child. In a bid to avoid accidents and keep your child safe we are trying to keep the number of cars on Breach Lane to a minimum.
- Please do not park on the corner of Langley Road opposite the entrance to Breach Lane. This forces cars onto the wrong side of the road round a blind bend outside a school.
- Please do not park on the pavement and cause an obstruction to pedestrians who may be trying to get past with a pushchair.

Being Responsible:
Home Learning at Claverdon

We know that evidence suggests that children who regularly complete homework have better school outcomes than children who do not. Homework has a number of potential benefits including consolidation of what has been learned in lessons, preparation for subsequent lessons and the development of independent learning skills (EEF, Parental Engagement, 2021).

Each week, we ask children to learn their **weekly spellings, record five times in their reading diary** and complete their **Mathletics task(s).** Y2 to Y6, will also be set weekly TTRockstar tasks. We believe this is manageable, not overwhelming and ultimately supports children's wellbeing and development within school - for all children.

Please see below for more details on how Weekly homework is set through each year group's Google Classroom:

- All passwords (Mathletics, We Learn, TTRockstars) are stuck on the inside front cover of reading diaries.
- Information detailing weekly homework is posted by the class teacher on Google Classroom each Wednesday by 4.00pm.
- We ask children to submit or hand in their work by Monday, 4.00pm.

Reading diaries

Our expectations within school are that there will be **five entries in reading diaries per week**.

In Reception, Y1 and Y2, it is appropriate that parents/carers write entries for their child.

In Y3, Y4, Y5 and Y6, we encourage children to write their own comments in reading diaries.

Additional homework

There may be occasions where children are set extra homework tasks such as a research question directly linked to teaching and learning in class. Again, this will be detailed on Google Classroom.

In Y6, with the build up towards SATs, extra grammar and maths questions may be set.

How you can support home learning?

What can make a huge difference to successful completion of home learning tasks is a regular routine and strong study habits. Encouraging consistent times for homework completion can support children's organisation and motivation. And, of course, showing interest and encouragement will always inspire young minds to achieve well. If your child is ever finding some of the homework challenging, please let us know and we will support.

When does homework start?

Your child will have received their first set of homework tasks (posted on Google Classroom) on Wednesday 17th September. This will be due on Monday 22nd September.

If there is ever a challenge accessing home learning from home, please inform relevant class teachers or the school office.

Promoting Strong School Attendance

At Claverdon Primary School, we are committed to providing the best education for every child and regular school attendance is key to their success.

While we understand occasional absences due to illness or unavoidable reasons, strong attendance is essential for your child's academic achievement, personal development and future opportunities.

Why Attendance Matters

Regular attendance helps your child:

- **Achieve their best** academically, as learning builds day-by-day.
- **Develop friendships** and important social skills.
- **Build confidence** through a structured routine.
- **Prepare for future opportunities**, whether in secondary school, further education, or work.

Government guidance highlights that children with poor attendance are at a disadvantage, leading to **learning gaps**, **lower attainment** and **fewer opportunities** later in life.

The Impact of Poor Attendance

Missing school regularly can have a serious impact. For example:

- **90% attendance** = missing **1 half-day** every week = nearly **4 weeks lost per year**.
- **80% attendance** = missing **1 full day** every week = almost **8 weeks lost per year**.

Over multiple years, this adds up:

- **90% attendance over 5 years** = half a year of lost education.
- **80% attendance over 5 years** = a full year of lost education.

Missing even one day a week can lead to learning gaps that are difficult to overcome, affecting progress, confidence and future opportunities. Prioritising attendance helps develop positive habits that will benefit your child throughout life.

Supporting You and Your Child

We are here to support you and your child in maintaining good attendance. If you face challenges affecting attendance, such as health or family issues, please let us know. We can offer guidance and, where needed, connect with external services to help.

Attendance Expectations

- **Above 97%** attendance is considered excellent.
- **90-96%** attendance is concerning and we will discuss strategies to improve.
- **Below 90%** is classed as **persistent absenteeism**. In such cases, we will work closely with you to address the reasons and put supportive measures in place.

What We Expect from You

1. **Ensure your child attends school daily** and arrives on time (gates open at 8:40 am).
2. **Avoid absences during term time**, including holidays, which will not be authorised except in exceptional circumstances.
3. **Notify us by 8:45 am** if your child is unwell and unable to attend.
4. **Work with us** to resolve any attendance concerns.

The Process for Managing Attendance

Our approach follows the latest **Department for Education (DfE) guidance.**

1. **Regular Monitoring:** Attendance is reviewed daily and weekly. Children below 90% are flagged for early intervention.
2. **Initial Contact:** If attendance falls, we will contact you to discuss and offer support.
3. **Attendance Support Plan:** If concerns persist, we will create a plan, setting targets and providing access to resources or external services.
4. **Formal Measures:** If attendance does not improve, we may need to consider formal measures, which could include fines or legal proceedings.

Recognising Success

At **Claverdon Primary School**, we believe in celebrating **good attendance**. Each term, we will acknowledge and reward children who achieve 100% attendance. It's a great way to motivate pupils and highlight the importance of regular attendance.

At The National College, our WakeUpWednesday guides empower and equip parents, carers and educators with the confidence and practical skills to be able to have informed and age-appropriate conversations with children about online safety, mental health and wellbeing, and climate change. Formerly delivered by National Online Safety, these guides now address wider topics and themes. For further guides, hints and tips, please visit nationalcollege.com.

10 Top Tips for Parents and Educators

SUPPORTING CHILDREN TO RETURN TO ROUTINE

Most of us look forward to the school holidays as an opportunity to slow down and relax, stay up later, sleep in and generally approach life in a more leisurely fashion. However, this does mean that returning to normal school-day routines can feel like an uphill battle. Here are some practical tips to ease that transition, reduce stress and set children up for success.

1 START SMALL AND EARLY

Begin reintroducing elements of the school routine at least a few days before term starts. Gradually adjust bedtime, wake-up times and mealtimes to be more in line with school-day rhythms. Small changes can make a big difference in avoiding last-minute panic and helping children to readjust smoothly.

2 REVISIT THE SCHEDULE

Involve your child in mapping out their daily routine so they understand what's going to change. Visual tools like charts or calendars can help keeping to that schedule feel more engaging. When children understand and anticipate their personal timetable, they feel more secure and in control.

3 CREATE A SLEEP PLAN

Sleep can present one of the biggest challenges, as children can sometimes become night owls, prone to staying up late during the holidays. Limit screen time before bed and encourage winding-down activities like reading or listening to calming music. A restful night's sleep improves focus, mood and overall wellbeing, making mornings much smoother.

4 ENCOURAGE FRIENDSHIPS

Help your child to reconnect with school friends by organising playdates, catch-ups or arranging to go to after-school clubs. Re-establishing social bonds can make the return to school more exciting and less intimidating, allowing youngsters to focus on the positive aspects of the new term.

5 GRANT RESPONSIBILITY

Give children control over some aspects of the morning routine. Maybe they could be in charge of waking everyone up, serving breakfast or choosing the radio station that everyone listens to while getting ready. Something that gives them a sense of ownership over their morning schedule can help them view the task as one they've chosen to do, rather than being told to do it.

6 FOCUS ON NUTRITION

Make sure children are receiving balanced meals (with regular healthy snacks to boost energy and concentration), putting them in the best possible state to return to education. A nutritious breakfast is particularly crucial for a positive start to the day. Involve children in meal planning to make it enjoyable and collaborative.

7 COMMUNICATE OPENLY

Talk with your child about how they're feeling about returning to school: whether they're excited, anxious or a mix of both. Validating their emotions helps them feel supported and understood. Try asking them about the things they're looking forward to at school, such as seeing their friends again. Focusing on the positives can be useful for children struggling with change.

8 RECONNECT WITH LEARNING

Ease children back into a learning mindset by incorporating fun, educational activities into their home life. Reading a favourite book, playing games that involve maths or discussing an interesting topic can gently reawaken their focus and prime their minds to learn, which can have helpful impacts on their academic performance.

9 PREP TOGETHER

Turn preparation into a shared activity, to shoulder the responsibility together and provide support where needed. Pack school bags, lay out uniforms and plan lunch the night before. This not only reduces early morning stress but also gives children a sense of ownership over being ready for school.

10 BE PATIENT AND FLEXIBLE

Transitions take time, and every child adjusts differently: so, it's important to stay calm and supportive, especially if they're reacting adversely to the change in their daily life. Be ready to tweak routines as needed, and work with the child to make the return to education as easy as possible for them. Patience can go a long way to setting a positive tone for the new school year.

Meet Our Expert

Becky Dawson is an education expert with a focus on mental health and wellbeing. Passionate about empowering adults who spend time with and care for young people, Becky specialises in creating practical strategies that promote wellbeing and resilience in children during life's transitions.

#WakeUpWednesday®

The National College®

Source: See full reference list on guide page at: https://nationalcollege.com/guides/supporting-children-to-return-to-routine

Users of this guide do so at their own discretion. No liability is entered into. Current as of the date of release: 01.01.2025

Important reminder

We are a NUT-FREE School!

For the safety of all our pupils, we would like to remind you that our school is strictly NUT-FREE.

What does this include?

Please avoid all snacks or packed lunch items containing:

All types of nuts (peanuts, almonds, cashews, etc.)

Nut-based products (peanut butter, Nutella, almond milk, etc.)

A**ny foods containing nuts** (granola bars, cakes, biscuits, etc.)

Houmous (which contains sesame, another common allergen)

Thank you for helping us keep school safe for all pupils!

If you have any questions or need help with nut-free lunch ideas, please contact the school office.

Our Teaching and Learning Teams

Senior Leaderhip Team

Mr. Powell
Head Teacher

Mrs. Turner-Biggs
Assistant Head

Mr. Oakley
Assistant Head

Mrs. Bevan
SENDCo

Reception Team

Mrs. Bevan
Class Teacher

Mrs. Wade – am/pm
Teaching Assistant

Year I Team

Mrs. Turner-Biggs
KS1 Phase Leader

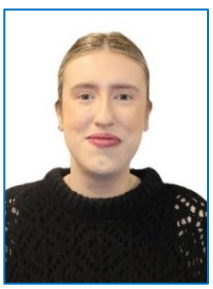
Mrs. Dainty - am
Teaching Assistant

Mrs. Bryan - am/pm
1:1 Teaching Assistant

Year 2 Team

Mrs. Salisbury
Class Teacher

Miss Walters - am
Teaching Assistant



Miss Clarke - am
1:1 Teaching Assistant

Mrs. Matthews - pm
1:1 Teaching Assistant

Our Teaching and Learning Teams (cont.)

Year 3 Team

Mr. Redwood
Class Teacher

Mrs. Sheridan - am
Teaching Assistant

Miss Clarke - pm
1:1 Teaching Assistant

Year 4 Team

Miss Robbins
Class Teacher

Mrs. Grice - am
Teaching Assistant

Year 5 Team

Mrs. Davis
Class Teacher
(Tues-Fri - Interim)

Mrs. Hainsworth
Class Teacher
(Mon - Interim)

Mrs. Matthews - am
Teaching Assistant

Year 6

Mr. Oakley
KS2 Phase Leader

Mrs. Smith - am
Teaching Assistant

Our Teaching and Learning Teams (cont.)

PPA Team

Mrs. Hainsworth
Music

Mrs. Grice
French

Mr. West
Sports Coach

Office Team

Mrs. Sturgeon
Office Administrator

Mrs. Greenway
Finance Officer

Designated Safeguarding Leads

Mr. Powell

Mrs. Turner-Biggs

Mr. Oakley

Mrs. Smith (Clover)

CLAVERDON PRIMARY SCHOOL

"The school is **highly ambitious** for all pupils, including those with special educational needs and/or disabilities (SEND). Pupils also have high ambitions for themselves. These are realised extremely well, with **pupils achieving to a very high standard.**"

*Ofsted Inspection report (**Outstanding**): July 2024*

"Children get off to an excellent start in the early years. Staff know children very well and adapt teaching to address their individual needs exceptionally well. They have high expectations for what children can do. Children show excellent levels of concentration and a determination to complete the interesting learning opportunities planned for them. They are encouraged to be creative thinkers and to respond well to challenges.

*Ofsted Inspection report (**Outstanding**): July 2024*

You are welcome to book a tour at 9.00, 10.00 and 11.00 am on any of the following dates:

- Wednesday 24th September
- Wednesday 8th October
- Wednesday 22nd October
- Wednesday 12th November
- Wednesday 26th November
- Wednesday 10th December

SCHOOL OPEN DAYS

FOR RECEPTION 2026/27

Please contact us on

01926 842 403

or email:

admin2017@welearn365.com

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Twitter: @claverdonschool

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